

Whitesburg Heritage Bible College Catalog

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A special-purpose institution geared to the training of men and women for the work of the ministry and more efficient service to God and man.

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Founder's Message

Heritage Bible College exists today in answer to a need. Dr. Lee J. Hudson, pastor of Heritage Baptist Church and Dr. Carl Powers, pastor of Mastin Lake Nazarene Church were led by the Lord to begin a Bible college to meet the needs of pastors and Christian workers who feel a burning desire to know more about the Word of God so that they can be a more effective servant of Christ, but who cannot resign, leave for extended periods of time, or move to a distant city to attend resident classes. We found that most pastors want to earn, not buy a degree, and they want materials that can be immediately used in their ministry.

A Heritage Bible College courses are Bible centered, based on regular college textbooks, and related specifically to the academic and experience level of the student. This is a practical program of study and which can immediately be interfaced with your ministry and leads to an earned degree in Religion.

Courses are taught by men of God who are seasoned with experience and knowledge of the Word of God, and who stand strong on the fundamentals of the Faith and Bible Doctrine.

Prospective students will find the cost of studying at Heritage Bible College to much less than the cost of studying through a liberal arts college. They will find Heritage true to the Word of god and standing on the fundamentals of the faith.

Heritage College's desire is to equip men and women with skills whereby they may become efficient in the field of labor wherein god has called them. We also seek to mold character through a wholesome and intellectual study of the Bible.

If you are considering a Bible education to prepare for the ministry, other Christian service, or to improve your knowledge as a Christian layman, consider enrolling with Heritage. We will give you personal evaluation and program which will enable you to earn a degree or become a more effective servant of God.

Lee J. Hudson, Th.D.
Founder (1931-1999)

President's Message

Whitesburg Heritage Bible College exists today in answer to a need. Dr. Lee J. Hudson, pastor of Heritage Baptist Church and Dr. Carl Powers, pastor of Mastin Lake Nazarene Church were led by the Lord to begin a Bible college. The primary focus was to meet the needs of pastors and Christian workers who feel a burning desire to know more about the Word of God in order to be equipped for evangelical ministry and be more effective servants of Christ, but who cannot resign or leave their areas of service for extended periods of time. Our curriculum, class schedule, campus, and costs are tuned to meet the educational needs of working men and women. We purpose to remove barriers that impede skill development and hinder the acquisition of a formal education. Those who minister at WHBC are themselves working individuals united in bringing knowledge and experience to the classroom without the fluff and trappings of elite intellectualism. We teach Christ and Him crucified while employing the skills and means necessary to make Him known with a heart to help others do the same.

If you are actively serving our Lord Jesus Christ or considering a Christian vocation and desire a formal education, then prayerfully consider the information presented in this catalog. Our staff and alumni are leaders throughout the region who seek fellow laborers to join the harvest. We are confident that your choosing WHBC will be an investment that will yield numerous rewards in this life and beyond.

Jim Clements
President WHBC

General Information

Whitesburg Heritage Bible College was founded for the purpose of providing an opportunity for study in both the graduate and undergraduate levels for those desiring to prepare for Christian work at a variety of levels such as teachers, deacons, children and youth workers, pastors, and those engaged in other areas of Christian service.

The college is interdenominational, evangelical, and fundamental in its philosophy and doctrine. The curriculum and faculty are geared toward the encouragement of a mature Christian faith, a greater appreciation for the mission and message of the church, and toward the development of the ability to work with others to enlarge and advance the Kingdom of God on earth.

Whitesburg Heritage Bible College is governed by a five-member board who serve a limited term. The purpose of the board is to give guidance, support and resources to maintain the college doctrinally, academically, and financially.

WHBC remains committed to the spiritual, physical, intellectual, emotional and social development of the students, staff and faculty. We seek to address the needs of the surrounding community by offering a biblically sound education and partnering with the local churches and other Christian ministries represented by our student body, faculty and staff.

Statement of Faith

- We at Whitesburg Heritage Bible College believe and teach:
- That there is one God—the Father, Son and Holy Spirit.
- That the Old and New Testament scriptures given by plenary inspiration, contain all truth necessary to faith and Christian living.
- That man is born with a fallen nature and is therefore inclined to evil and that continually.
- That the finally impenitent are hopelessly and eternally lost.
- That the atonement through Jesus Christ is for the whole human race and that whosoever repents and believes on the Lord Jesus Christ is justified, regenerated, and saved from the dominion of sin.
- That believers are to be controlled by the Holy Spirit through faith in the Lord Jesus Christ.
- That our Lord will return, the dead will be raised, final judgment will take place and the righteous will spend eternity with Him.
- We believe that God's plan for this present age involves the evangelization of the world through the witness of every believer in Jesus Christ, and the establishment and growth of local churches as the means of accomplishing His purposes.

Non-Discriminatory Policy

Whitesburg Heritage Bible College admits students of any race, color, sex, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, sex, national and ethnic origin in administration of its educational policies, admissions policies and other school administered programs.

Notice of Liability

Whitesburg Heritage Bible College is not liable for damage to any personal belongings of students under any circumstances including the event of catastrophe such as, but not limited to, flood, windstorm, hail, explosion, fire, smoke, civil commotion, and vehicle or aircraft accident. Neither is WHBC liable for theft of personal belongings of student, staff or faculty members. All persons on campus at WHBC are strongly encouraged to secure personal belongings in the trunk of their vehicles before entering the buildings or to carry items with them into the classrooms.

Student Grievances

Whitesburg Heritage Bible College desires to resolve student grievances, complaints and concerns in an biblical, expeditious, fair and amicable manner. A student who desires to resolve a grievance may initiate the resolution process by the following steps:

Informal Process

Discuss the grievance informally with the person who is the source of the grievance. If the grievance is resolved by the parties, the matter is considered closed. If the grievance is not resolved at this level, request an informal review by your Advisor, Department Head, or President. To promote a fair and swift resolution of their concerns, students are advised to consult with only those administrators designated by this procedure, unless there are compelling reasons to do otherwise. If the grievance is not resolved at this level the student may initiate the formal grievance procedure.

Formal Grievance Procedure

The formal grievance procedure begins when a written complaint is submitted to the Department Head. The Department Head shall further investigate the complaint, and shall, as necessary, meet with the student and the person who is the source of the grievance. The Department Head must provide a written response to the student and the person who is the source of grievance within seven (7) days of the meeting or receipt of the written complaint.

Appeal

Should the student desire to appeal the decision of the Department Head, the student may submit a signed statement of appeal within seven (7) business days to the President. The President will review the appeal, may choose to meet with the student and/or other parties as identified in written formal grievance mentioned above, and respond in writing to all parties concerning the disposition of the appeal within ten (10) business days.

Final Review

Should the student desire to request a Final Review of the decision of the President, the student may submit a signed statement of appeal within seven (7) business days to the Governing Board. The Board Chairman will review the appeal, may choose to meet with the student, and/or other parties as identified in (2) above, and respond in writing to all parties concerning the final review within ten (10) business days.

Note: Whitesburg Heritage Bible College may be required to share information concerning complaints with accrediting bodies; however, individual anonymity will be assured.

Mission, Goals, and Objectives

Mission: Help Churches Grow

We believe that a healthy, growing church is equipped with effective ministers, counselors, teachers, lay leaders and evangelists. We exist to glorify God and to equip Christians to assist churches by providing education from the conservative biblical position to serve in these areas.

Institutional Goals

Whitesburg Heritage Bible College continually meets with local churches to assess needs and place students in ministry. Each student is monitored and mentored through semester projects to maximize the students leadership potential and effectiveness. Our goal as an institution is to systematically ensure every church has the proper skill mix for growth.

Whitesburg Heritage Bible College strives to live up to the following goals:

- To maintain a strong moral and spiritual atmosphere on the campus, the influence of which will continue throughout the student's lifetime;
- To provide special opportunities in preparation for the ministry and other fields of vocational Christian service;
- To impact our community for Christ through ongoing education and training;
- To inspire Christian consecration in all honorable vocations;
- To extend special consideration to students above the average age who seriously seek education;
- To produce graduates that have themselves been transformed by the Word of God and seek to come alongside others and help them do the same;
- To provide these opportunities at the lowest cost possible.

Program Objectives

Biblical Studies Programs

Whitesburg Heritage Bible College offers the following programs in Biblical Studies:

- Certificate of Biblical Studies (non-degree)
- Bachelor of Biblical Studies and Ministry
- Master of Biblical Studies

These programs are designed to provide the student with the ability to do the following:

- To give the student a proper understanding of and appreciation for the Scripture as the inerrant, infallible and authoritative Word of God;
- To provide a firm foundation for the teaching of Biblical truths;
- To provide training in the practical application of the scripture;
- To teach or communicate the Bible effectively.

Ministry Programs

The following Ministry programs are offered at Whitesburg Heritage Bible College:

- Bachelor of Biblical Studies and Ministry
- Master of Ministry

These programs are designed to provide the student with the ability to do the following:

To prepare and deliver expository Bible studies and sermons;

- Organize and administer all ministries of the local church;
- Explain the importance of missions and the role of the local church in regards to missions;
- Demonstrate an understanding of counseling techniques required to meet the needs of a congregation;
- Teach and train teachers and direct the teaching program of a congregation;
- Communicate the Bible through teaching, preaching, counseling or such other ways as may be appropriate;
- Assure that principles taught in the classroom are reinforced by experience through weekly Christian service activities such as youth or children's work, visitation, hospital and prison ministries, Bible teaching, discipleship and personal soul winning, etc.

Counseling Programs

The following Counseling programs are offered at Whitesburg Heritage Bible College:

- Certificate of Biblical Counseling
- Bachelor of Biblical Counseling
- Master of Biblical Counseling

These programs are designed to provide the student with the ability to do the following:

- Learn to glorify Christ in all they do;

- Counselors would be able to discern truth from error and skillfully and adeptly apply the Sword of the Spirit to their lives and the lives of those they counsel;
- To be good listeners, wise teachers, and compassionate burden bearers;
- To demonstrate that the Word of God is living and active in the counselor's life;
- To demonstrate Godly wisdom and discernment in their lives and the lives of those they counsel.

Admission Requirements

Persons desiring to be admitted to the college must hold a high school diploma or its General Education Development Certificate (GED) equivalent. Those desiring graduate school admission must hold a Bachelor Degree.

Persons not having a high school diploma or not desiring college credit may audit classes upon approval by the admissions officer. Such a continuous pursuit could lead to an auditing certificate.

The college will consider, on an individual basis, applications for enrollment from students with nontraditional educational background. In certain cases, a student who has not completed his secondary education may enroll and take individual courses. Such college credit would be validated upon completing work for a high school diploma or passing a GED test.

Persons desiring to enroll in the undergraduate or graduate program must complete the following steps:

Application Process

Complete and mail an *Application Form*, obtained from the website or by calling or writing the college office.

Have your pastor or other church staff member complete and return the *Pastor's Reference Form*.

Have your high school or previous college forward an official copy of your transcript. Transcripts must be processed during the first semester of enrollment. Student copies or non-official transcripts will not be processed for admission. A copy of the General Educational Development certificate may be substituted for a high school transcript.

Address the above correspondence and all requests for additional application materials to the College.

Guest Policy

Students are encouraged to invite friends and family members who show an interest in enrollment. Guests are allowed to sit in on a total of two (2) class meetings. Guests are expected to yield to enrolled students during class as participation is often a factor in grading. Guests should follow enrollment procedures after the second class. Guests may also exercise the late registration option with no penalty provided attendance thresholds and course requirements are not compromised.

Transfer Credit

It is the policy of the college to consider for transfer, credits earned in a regular college or university or other college level institution. Courses acceptable for transfer must be similar in content to those replaced in the chosen major at WHBC.

Only those credits which carry a grade of at least “C” or its equivalent may be transferred. WHBC reserves the right to withhold recognition of any credits received at any college or university that does not in the opinion of the Academic Dean (or designated representative) meet reasonable academic standards.

Financial Information

Tuition and Fees

Payments may be made in cash, check or money order. We are unable to process credit cards. Checks may not be postdated or held for any length of time.

Tuition is based on a rate of \$20 per semester hour for undergraduate coursework and \$30 per semester hour for graduate courses. Therefore a certificate or undergraduate course worth 1 semester hour would cost \$20; a course worth 3 semester hours would cost \$60 at the certificate or undergraduate level. A course worth 3 semester hours would cost \$90 at the graduate level. Community Interest courses are billed at a separate rate of \$105 per semester and do not earn any credit hours.

Fees are subject to change without prior notice and are non-refundable.

Application Fee (one-time charge)	\$25
Late Registration Fee (will be incurred by the student after the Registration Date has passed)	\$25
Returned Checks	\$30
Transcript Request (after first)	\$7
Graduation—Bachelor and Master	\$100
Graduation—Master of Divinity	\$50

Books

Textbooks are **NOT** included in tuition cost. Books may be purchased at registration and must be paid for in full upon receipt.

Sponsorships

Some students are able to secure sponsorship from their local church, corporation or from an individual. Proper authorization is understood to be an official document from a church or corporation stating the person being sponsored and the amount. It must be signed by an officer who is not receiving part of the sponsorship. For sponsorship from individuals, a formal letter is required. Unused sponsorship monies will only be refunded to the sponsor and only by written request within a one-year time period.

Designated Gifts

Monies given to the College by institutions, foundations, churches or individuals will be used for the purposes for which they were designated.

Payment Plans

Students may take advantage of the following payment plan.

- 10% of tuition costs are due by registration
- 25% by the first class
- 50% by class four
- and 100% by class eight.

Note: Students participating in the payment plan who withdraw will still owe a prorated tuition based on the following schedule:

- After the first week, 10% of tuition is owed
- After week two, 25% of tuition is owed
- After week four, 50% of tuition is owed
- After week eight, 100% of tuition is owed

Refunds

Refunds of tuition will be given only when a student **officially** withdraws from a course or from the college. Official withdrawal necessitates meeting with the Academic Dean and filing a *Withdrawal Form* with the registrar's office.

Students withdrawing will forfeit the 10% paid at registration. Tuition will be calculated on a prorated basis according to the following schedule:

- After the first week, 10% of tuition is owed
- After week two, 25% of tuition is owed
- After week four, 50% of tuition is owed
- After week eight, 100% of tuition is owed

After the eighth class meeting, students may withdraw from a course or the college, but no refund will be given after this time.

Refunds will be made within thirty (30) days of official withdrawal procedures being followed.

Accounts

All balances must be resolved prior to registering for another semester. All accounts must be paid in full before grades and/or transcripts can be issued to or for that student or before that student can participate in graduation. Failure to pay an account in full may result in the student not taking final exams.

Student Services

Total Student Development

As Christians, we are commanded to love the Lord our God with all our heart, soul, mind and strength. Therefore, we are committed to the spiritual, physical, intellectual, emotional and social development of our students. We expect our students to enthusiastically embrace their calling and to practice this calling first of all in their local church and their community.

Student Services

The structure of Whitesburg Heritage Bible College allows students to obtain higher education without sacrificing time away from their church ministries. The low cost of Whitesburg Heritage Bible College programs makes it a viable alternative to relocating or changing vocations in order to acquire an undergraduate or graduate degree.

Leadership Development

One of the key concerns of Whitesburg Heritage Bible College is in helping develop leaders in ministry. Students are encouraged to be active participants in their churches and communities and to find new areas of ministry. Some of the ways this is accomplished are:

- Projects and practicums where students are leaders in local churches and Para-church ministries
- Group projects in course work
- Credit for ministry involvement
- Active placement in leadership roles

Student Satisfaction

Students are encouraged to give feedback to faculty and staff in an ongoing manner. One method of feedback is a course evaluation available to students at the end of each semester. Students have access to every level of staff organization throughout the academic year and are encouraged to complete program evaluations, available to students at the end of each academic year.

Student Involvement

Students are surveyed by the institutional staff on a regular basis on institutional effectiveness and ministry placement opportunities. An annual review of procedures and processes is available to all students, staff and faculty in the form of a survey. Surveys are compiled and studied to discover areas where procedures

or processes may be improved. Student are a vital part of the college and their individual and collective voices will be heard by the faculty and administration.

Conduct

All students at Whitesburg Heritage Bible College are expected to behave in a Christian manner. Failure to do so may result in expulsion if deemed necessary by a committee composed of the President, the Dean, at least one instructor and a student. Conduct which is detrimental to the instructional process is cause for dismissal. This includes, but is not limited to, plagiarism, cheating on examinations, a belligerent attitude toward the instructor, fighting with another student or any unseemly behavior which reflects poorly on the cause of Christ and/or WHBC.

Credit

Evaluation of all transfer work will be made from official transcripts. Credit will be given for equivalent courses if the course content is in agreement with the college's curricular design. Non-official transcripts or student copies will not be used to evaluate transfer work.

Attendance

Students are expected to have no more than two (2) absences per course, per semester. Work missed due to an absence must be completed according to the requirement of the professor. If leave is needed due to special reasons, the matter must be discussed with and approved by the Academic Dean. Four (4) absences with no make-up work will result in loss of credit.

Classes

All classes are conducted on Monday evenings giving an opportunity for attendance to persons employed during the day. Class sessions are as follows:

6:00-6:55	Class 1
6:55-7:50	Class 2
7:50-8:10	BREAK
8:10-9:05	Class 3
9:05-10:00	Class 4
10:00 PM	Dismiss

Each semester is seventeen (17) weeks in length. A detailed calendar will be posted for each semester.

Roll Sheets

Each student must sign the roll sheet for himself/herself only. Please do not sign for anyone else. It is the student's responsibility to be sure he signs the roll for each class. This is done to save time calling the roll, and this roll sheet is used to complete the official record of attendance for each class.

Academic Patterns and Procedures

Grading System

The following point scale is used to determine a student's letter grade.

97-100 A+	87-89 B+	77-79 C+	67-69 D+	0-59 F
93-96 A	83-86 B	73-76 C	63-66 D	
90-92 A-	80-82 B-	70-72 C-	60-62 D-	

Students have the option of auditing courses for no credit. The grade for auditing coursework is noted as “N” on grade reports. A grade of “N” has no effect on a student's GPA. (grade point average).

Students who withdraw at the beginning of the semester will be given a grade of “W” for withdrawal on grade reports. A grade of “W” has no effect on a student's GPA (grade point average).

Students who follow official withdrawal procedures after week one of the semester will be given a grade of “WP” (withdrawal/passing). A grade of “WP” has no effect on a student's GPA (grade point average).

Students who do NOT follow official withdrawal procedures will be given a grade of “WF” (withdrawal/failing). A grade of “WF” WILL negatively impact a student's GPA (grade point average).

An Incomplete (“I”) grade is given for sickness and emergency reasons. An “I” must be removed within the following semester or it becomes a permanent “F”.

A student must maintain a “C” average for graduation. If a student drops below this level, he will be placed on academic probation for the following semester. This is a warning, rather than a penalty, designed to urge satisfactory academic progress.

Advisement

Upon acceptance, every student will be assigned an academic advisor who will assist the student from the first semester until graduation. The advisor guides, assists, and counsels the student throughout the academic program. The advisor, or other faculty and administrators, will also be available to assist the student in reaching academic goals or seeking vocational, educational, or spiritual counsel.

Academic Calendar (Registration and Withdrawal)

WHBC conducts class on a semester system with two semesters per year. Each semester is 17 weeks long. Credit is measured in semester hours.

Registration

To receive credit for any course, a student must be registered for the course in the Registrar's office. The registration day for the Fall semester is the first Monday in August and for the first Monday in January for the Spring semester. Advisors for academic counseling are available on the day of registration.

Late Registration

Only two absences are allow per class. Therefore, all students must be registered for a class by the third class session. A late registration fee will apply for any class registration after the first day of class.

Enrollment Dates

Enrollment for the Fall semester is the first Monday in August. Classes begin the second Monday in August.

Enrollment for the Spring semester will take place in January. Please see latest schedule to confirm time and date.

Late Enrollment

No student will be allowed to enroll any later than two weeks after classes begin. A late registration fee of \$25 will be charged after the official registration date.

Withdrawal

All students who wish to withdraw must contact the Academic Dean before withdrawal procedures may begin.

Official withdrawal necessitates filing a *Withdrawal Form* with the registrar's office. Refunds of tuition will be given only when a student **officially** withdraws from a course or from the college.

Students withdrawing will forfeit the 10% paid at registration. Students are responsible for meeting financial obligations to Whitesburg Heritage Bible College. Tuition will be calculated on a prorated basis according to the following schedule:

- After the first week, 10% of tuition is owed; a refund of 90% will be given.
- After week two, 25% of tuition is owed; a refund of 75% will be given.

- After week four, 50% of tuition is owed; a refund of 50% will be given.
- After week eight, 100% of tuition is owed; no refund will be given.

After the eighth class meeting, students may withdraw from a course or the college, but no refund will be given after this time.

Refunds will be made within thirty (30) days of official withdrawal procedures being followed.

Grade Reports

A grade report showing the grades received in all subjects will be issued to the students following the end of each semester, except in the case of an unpaid account.

Transcripts

The College provides one official transcript free. Subsequent copies will cost seven (7) dollars each. Federal law prohibits the issuance of college records without the express consent (written or electronic) of the student. Therefore, no transcripts will be released without a student filing a *Transcript Request Form* or electronic equivalent. Transcripts will not be released until all financial obligations to Whitesburg Heritage Bible College have been met.

Degree Completion Requirements

A student will be granted a degree upon successful completion of all required courses in the degree program with an average of “C” or above, payment of all financial obligations, and attendance at the annual commencement program. Students must make application for graduation in January before commencement exercises are held in May. Failure to make application for graduation may result in the student not participating in the commencement ceremony.

Graduation

Degrees and diplomas will be awarded annually at the close of the spring semester. Commencement exercises will be held in the Whitesburg Center, two blocks south of Whitesburg Baptist Church.

Applications for graduation must be filed by week 3 of the spring semester. Failure to file a graduation application will result in the student's ineligibility to participate in the commencement ceremony.

Graduation fees are due by week 12 of the spring semester. Failure to pay graduation fees will result in student's non-participation in the commencement ceremony. Transcripts and grades will not be released until all tuition and fees are paid.

Graduation Fees are subject to change without prior notice and are non-refundable. Fees are assessed as follows:

Bachelor of Biblical Counseling	\$100.00
Bachelor of Biblical Studies and Ministry	\$100.00
Master of Biblical Counseling	\$100.00
Master of Biblical Studies	\$100.00
Master of Ministry	\$100.00
Master of Divinity	\$50.00

Resources

Library

Students have access to several regional college and university libraries as well as the public library system and to the Whitesburg Baptist Church reference library on an as-needed basis by contacting the Office of Admissions.

Computer Lab

Whitesburg Heritage Bible College operates and maintains a state-of-the-art computer lab with a variety of programs available to students. To access the computer lab, students must see the Office of Admissions to register for a password.

Bookstore

WHBC maintains a bookstore of texts for the current and past semesters. The bookstore is open during registration and on an as-needed basis by contacting the Office of Admissions.

Academic Programs

Certificate of Biblical Counseling

The Certificate of Biblical Counseling program is designed to equip students with biblical answers to tough counseling issues and qualify them to begin the National Association of Nouthetic Counselors certification process.

Certificate of Biblical Studies

The Certificate of Biblical Studies program is a three-year study that walks through the entire Bible and twelve major doctrines. One textbook is used for the entire study and student guides are purchased for each semester. No prerequisites are required.

Bachelor of Biblical Counseling

The Bachelor of Biblical Counseling program is designed to teach biblical truths to individuals who desire to use God's word as the final authority in counseling situations. This is a four-year degree program requiring the student to complete 128 credit hours of work. The final thirty-two credit hours must be completed with Whitesburg Heritage Bible College to be awarded this degree.

Bachelor of Biblical Studies

The Bachelor of Biblical Studies and Ministry program is for those desiring a four-year college education or for someone changing vocations. This program is tailored for bi-vocational pastors, teachers, missionaries, and lay leaders who want to acquire ministry skills and Bible knowledge. This is a four-year degree program requiring the student to complete 128 credit hours of work. The final thirty-two credit hours must be completed with Whitesburg Heritage Bible College to be awarded this degree.

Master of Biblical Counseling

The Master of Biblical Counseling is a two-year course requiring the student to complete forty-eight hours of course work. Individuals holding an earned Bachelor's degree from any discipline may enroll in the Master of Biblical Counseling program. This is a two-year degree program requiring the student to complete 48 credit hours of work. The final -four credit hours must be completed with Whitesburg Heritage Bible College to be awarded this degree.

Master of Biblical Studies

The Master of Biblical Studies is designed for individuals holding an earned Bachelor's degree from any discipline who desire biblical and theological

instruction beyond the Bachelor level. It requires the student to complete forty-eight hours of course work. This is a two-year degree program requiring the student to complete 48 credit hours of work. The final -four credit hours must be completed with Whitesburg Heritage Bible College to be awarded this degree.

Master of Ministry

The Master of Ministry program is designed for individuals holding an earned Bachelor's degree from any discipline and who desire biblical and theological instruction beyond the Bachelor level. It requires the student to complete forty-eight hours of course work. This is a two-year degree program requiring the student to complete 48 credit hours of work. The final -four credit hours must be completed with Whitesburg Heritage Bible College to be awarded this degree.

Master of Divinity

The Master of Divinity degree is obtained by completing the course work for the Master of Biblical Studies and Master of Ministry program. The two programs will equal ninety-six hours of course work.

Schedules

Certificate of Biblical Counseling

*Note: Offered every year. Students must begin in the Fall semester.

- CO 010** Preparation for Counseling (3 Credit Hours)
- CO 020** Introduction to Biblical Counseling (3 Credit Hours)
- CO 030** Counseling Issues (3 Credit Hours)
- CO 040** Counseling Techniques and Observations (3 Credit Hours)
- CO 050** Counseling Applications (3 Credit Hours)

Certificate of Biblical Studies

*Note: None of the Certificate of Biblical Studies courses have prerequisites. Students may join any semester and continue until all six semesters have been completed.

Year One

Semester One

- OT 010** Creation and Patriarchal Stages (1 Credit Hour)
- NT 010** Gospel Stage 1—The Life of Christ (1 Credit Hour)
- TH 010** Doctrines of the Trinity and Bible (1 Credit Hour)

Semester Two

- OT 020** Exodus and Conquest Stages (1 Credit Hour)
- NT 020** Gospel Stage 2—Harmony of the Gospels (1 Credit Hour)
- TH 020** Doctrines of Holy Spirit and Father (1 Credit Hour)

Year Two

Semester Three

- OT 030** Judges & United Kingdom Stages 1 (1 Credit Hour)
- NT 030** Early Church Stage/Epistle Stage 1 (1 Credit Hour)
- TH 030** Doctrines of Angels and Prophecy (1 Credit Hour)

Semester Four

- OT 040** United Kingdom 2/ Chaotic Kingdom 1 (1 Credit Hour)
- NT 040** Epistle Stage 2 (Paul's 1st Journey) (1 Credit Hour)
- TH 040** Doctrines of Salvation and Satan (1 Credit Hour)

Year Three

Semester Five

- OT 050** Chaotic Kingdom 2 & Return Stage (1 Credit Hour)
- NT 050** Epistle Stage 3 (Paul's 2nd Journey) (1 Credit Hour)
- TH 050** Doctrines of the Church and Man (1 Credit Hour)

Semester Six

- OT 060** Chaotic Kingdom 3 & Return Stage (1 Credit Hour)
NT 060 Epistle Stage 4 (Paul's 3rd Journey) (1 Credit Hour)
TH 060 Doctrines of Sin and Christ (1 Credit Hour)
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Community Interest Courses

Periodically, special interest courses are taught at WHBC. These are non-credit courses not applying toward any degree.

- CS 201** Introduction to Microsoft Office
CS 211 Microsoft PowerPoint
CS 221 3D Computer Animation
RT 101 Introduction to Amateur Radio
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Bachelor of Biblical Counseling

None of the Bachelor of Biblical Counseling courses have prerequisites. Students may join any semester and continue until all eight semesters have been completed. An official transcript from high school showing the date of graduation or a General Educational Development (GED) certificate is required upon admission

Note: **Indicates General Education Courses

Spiritual Formation (SF) courses may be waived if the student has completed the six semesters of Certificate of Biblical Studies courses.

Year One

Semester One

- BI 101** Old Testament Survey 1 (3 Credit Hours)
BI 135 Major and Minor Prophets (3 Credit Hours)
TH 111 Old Testament Theology (3 Credit Hours)
EN 122** English Grammar (3 Credit Hours)
SF 101 Spiritual Formation 1 (2 Credit Hours)
CM 101 Church Ministry 1 (2 Credit Hours)

Semester Two

- BI 102** Old Testament Survey 2 (3 Credit Hours)
BI 160 Life of Christ (3 Credit Hours)
SP 140** Fundamentals of Public Speaking (3 Credit Hours)
PH 150** Ethics (3 Credit Hours)
SF 102 Spiritual Formation 2 (2 Credit Hours)
CM 102 Church Ministry 2 (2 Credit Hours)

Year Two

Semester Three

BI 201	New Testament Survey 1 (3 Credit Hours)
HY 205**	World History 1 (3 Credit Hours)
SP 240**	Fundamentals of Argument (3 Credit Hours)
EN 222**	English Composition (3 Credit Hours)
SF 201	Spiritual Formation 3 (2 Credit Hours)
CM 201	Church Ministry 3 (2 Credit Hours)

Semester Four

BI 202	New Testament Survey 2 (3 Credit Hours)
TH 211	New Testament Theology (3 Credit Hours)
CO 210	Biblical Change (3 Credit Hours)
SO 220**	Family Matters (3 Credit Hours)
SF 202	Spiritual Formation 4 (2 Credit Hours)
CM 202	Church Ministry 4 (2 Credit Hours)

Year Three

Semester Five

BI 301	Old Testament, the Pentateuch (3 Credit Hours)
TH 310	Theology of the Holy Spirit (3 Credit Hours)
MA 101**	Applied Mathematics (3 Credit Hours)
PS 358**	Counseling (3 Credit Hours)
SF 301	Spiritual Formation 5 (2 Credit Hours)
CM 301	Church Ministry 5 (2 Credit Hours)

Semester Six

SC 101**	General Science (3 Credit Hours)
BI 335	Inductive Bible Studies (3 Credit Hours)
TH 311	Theology of Christian Doctrines (3 Credit Hours)
SO 310**	Introduction to Sociology (3 Credit Hours)
SF 302	Spiritual Formation 6 (2 Credit Hours)N
CM 302	Church Ministry 6 (2 Credit Hours)

Year Four

Semester Seven

CO 410	Preparation for Counseling (3 Credit Hours)
CO420	Introduction to Biblical Counseling (3 Credit Hours)
CO 430	Counseling Issues (3 Credit Hours)
PH 475**	Comparative Religions (3 Credit Hours)
SF 401	Spiritual Formation 7 (2 Credit Hours)
CM 401	Church Ministry 7 (2 Credit Hours)

Semester Eight

RE 415	Evangelism (3 Credit Hours)
TH 411	Theology of Paul (3 Credit Hours)
CO 440	Counseling Techniques & Observations (3 Credit Hours)
CO 450	Counseling Applications (3 Credit Hours)
SF 402	Spiritual Formation 8 (2 Credit Hours)
CM 402	Church Ministry 8 (2 Credit Hours)

Bachelor of Biblical Studies and Ministry

None of the Bachelor of Biblical Studies and Ministry courses have prerequisites. Students may join any semester and continue until all eight semesters have been completed. An official transcript from high school showing the date of graduation or a General Educational Development (GED) certificate is required upon admission

Note: **Indicates General Education Courses

Spiritual Formation (SF) courses may be waived if the student has completed the six semesters of Certificate of Biblical Studies courses.

Year One

Semester One

BI 101	Old Testament Survey 1 (3 Credit Hours)
BI 135	Major and Minor Prophets (3 Credit Hours)
TH 111	Old Testament Theology (3 Credit Hours)
EN 122**	English Grammar (3 Credit Hours)
SF 101	Spiritual Formation 1 (2 Credit Hours)
CM 101	Church Ministry 1 (2 Credit Hours)

Semester Two

BI 102	Old Testament Survey 2 (3 Credit Hours)
BI 160	Life of Christ (3 Credit Hours)
SP 140**	Fundamentals of Public Speaking (3 Credit Hours)
PH 150**	Ethics (3 Credit Hours)
SF 102	Spiritual Formation 2 (2 Credit Hours)
CM 102	Church Ministry 2 (2 Credit Hours)

Year Two

Semester Three

BI 201	New Testament Survey 1 (3 Credit Hours)
HY 205**	World History 1 (3 Credit Hours)
SP 240**	Fundamentals of Argument (3 Credit Hours)
EN 222**	English Composition (3 Credit Hours)
SF 201	Spiritual Formation 3 (2 Credit Hours)
CM 201	Church Ministry 3 (2 Credit Hours)

Semester Four

BI 202	New Testament Survey 2 (3 Credit Hours)
TH 211	New Testament Theology (3 Credit Hours)
HY 215**	World History 2 (3 Credit Hours)
RE 225	Pastoral Ministry (3 Credit Hours)
SF 202	Spiritual Formation 4 (2 Credit Hours)
CM 202	Church Ministry 4 (2 Credit Hours)

Year Three

Semester Five

BI 301	Old Testament, the Pentateuch (3 Credit Hours)
TH 310	Theology of the Holy Spirit (3 Credit Hours)
MA 101**	Applied Mathematics (3 Credit Hours)
PS 358**	Counseling (3 Credit Hours)
SF 301	Spiritual Formation 5 (2 Credit Hours)
CM 301	Church Ministry 5 (2 Credit Hours)

Semester Six

SC 101**	General Science (3 Credit Hours)
BI 335	Inductive Bible Studies (3 Credit Hours)
TH 311	Theology of Christian Doctrines (3 Credit Hours)
RE 315	Church Growth (3 Credit Hours)
SF 302	Spiritual Formation 6 (2 Credit Hours)
CM 302	Church Ministry 6 (2 Credit Hours)

Year Four

Semester Seven

BI 422	Eschatology (3 Credit Hours)
MU 464**	Fundamentals of Music (3 Credit Hours)
CO 458	Pastoral Counseling (3 Credit Hours)
PH 475**	Comparative Religions (3 Credit Hours)
SF 401	Spiritual Formation 7 (2 Credit Hours)
CM 401	Church Ministry 7 (2 Credit Hours)

Semester Eight

RE 415	Evangelism (3 Credit Hours)
TH 411	Theology of Paul (3 Credit Hours)
HO 446	Exegetical Preaching (3 Credit Hours)
RE 425	Church Administration (3 Credit Hours)
SF 402	Spiritual Formation 8 (2 Credit Hours)
CM 402	Church Ministry 8 (2 Credit Hours)

Master of Biblical Counseling

*Note: The Master of Biblical Counseling program is available to anyone holding a bachelor's degree in any discipline. Students must begin in the fall semester and may continue until all four semesters have been completed.

Year One

Semester One

- TH 520** Theology 1 (3 Credit Hours)
- CO 510** Preparation for Counseling (3 Credit Hours)
- CO 520** Introduction to Biblical Counseling (3 Credit Hours)
- CO 671** Counseling and Medical Issues (3 Credit Hours)

Semester Two

- CO 530** Counseling Issues (3 Credit Hours)
 - CO 540** Counseling Techniques & Observations (3 Credit Hours)
 - CO 550** Counseling Applications (3 Credit Hours)
 - CO 661** Marriage and Family Counseling (3 Credit Hours)
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Year Two

Semester Three

- TH 521** Theology 2 (3 Credit Hours)
- CO 663** Crisis Counseling (3 Credit Hours)
- CO 672** Advanced Counseling Topics (3 Credit Hours)
- CO 673** Practicum (3 Credit Hours)

Semester Four

- CO 670** Counseling Perspectives (3 Credit Hours)
 - CO 680** Counseling Pitfalls (3 Credit Hours)
 - CO 675** Counseling Internship (3 Credit Hours)
 - CO 690** Parenting Issues (3 Credit Hours)
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Master of Biblical Studies

*Note: The Master of Biblical Studies program is available to anyone holding a bachelor's degree in any discipline. None of the Master of Biblical Studies courses have pre-requisites, ***except the language courses, Hebrew and Greek.*** To take the second parts of Hebrew or Greek, students must have satisfactorily completed the first part. Students may join any semester and continue until all four semesters have been completed.

Year One

Semester One

- TH 520** Theology 1 (3 Credit Hours)
- NT 601** New Testament Survey 1 (3 Credit Hours)
- GR 501** Greek 1 (or **HE 502** Hebrew 2) (3 Credit Hours)
- NT 721** Systematic Bible Study (3 Credit Hours)

Semester Two

- NT 604** Acts of the Apostles (3 Credit Hours)
- NT 602** New Testament Survey 2 (3 Credit Hours)
- GR 502** Greek 2 (or **GR 501** Greek 1) (3 Credit Hours)
- NT 603** Life and Teachings of Jesus (3 Credit Hours)

Year Two

Semester Three

- TH 521** Theology 2 (3 Credit Hours)
OT 501 Old Testament Adam to David (3 Credit Hours)
HE 501 Hebrew 1 (or **GR 502** Greek 2) (3 Credit Hours)
TH 620 Apologetics (3 Credit Hours)

Semester Four

- PM 721** Effective Bible Teaching (3 Credit Hours)
OT 502 Old Testament Solomon to Malachi (3 Credit Hours)
HE 502 Hebrew 2 (or **HE 501** Hebrew 1) (3 Credit Hours)
TH 602 Hermeneutics (3 Credit Hours)

Master of Ministry

*Note: The Master of Ministry program is available to anyone holding a bachelor's degree in any discipline. None of the Master of Ministry courses have pre-requisites. Students may join any semester and continue until all four semesters have been completed.

Year One

Semester One

- CO 660** Pastoral Counseling (3 Credit Hours)
EV 668 Leadership and Church Growth (3 Credit Hours)
PM 655 Church Administration (3 Credit Hours)
PR 650 Sermon Delivery (3 Credit Hours)

Semester Two

- CO 661** Marriage and Family Counseling (3 Credit Hours)
EV 665 Evangelism (3 Credit Hours)
MU 564 Theology of Worship (3 Credit Hours)
PR 651 Expository Preaching (3 Credit Hours)

Year Two

Semester Three

- CO 663** Crisis Counseling (3 Credit Hours)
EV 767 Principles of Discipleship (3 Credit Hours)
PM 656 Pastoral Ministry (3 Credit Hours)
PR 652 Evangelistic Preaching (3 Credit Hours)

Semester Four

- CO 662** Ministry Relationship Skills (3 Credit Hours)
MI 601 Principles and Methods of Missions (3 Credit Hours)
PM 657 Teaching Ministry of the Church (3 Credit Hours)
PM 658 Age Group Ministry (3 Credit Hours)

Course Descriptions

- BI 101 *Old Testament Survey 1*** (3 Credit Hours) An introduction to the Old Testament books of Genesis through Esther with an examination of the history, writers, geographic aspects and prophetic insights.
- BI 102 *Old Testament Survey 2*** (3 Credit Hours) Students will be introduced to the Old Testament poetic books and continue the study through the book of Malachi. The history of these periods, along with biographies of the writers, geography and prophecies will be researched.
- BI 135 *Major and Minor Prophets*** (3 Credit Hours) An in-depth study of the prophets and their writings with an examination of the setting and significance of each book.
- BI 160 *Life and Teachings of Christ*** (3 Credit Hours) A study of the most important events in the life and ministry of Jesus Christ in a chronological order as found in the Gospels with an expectation of the application of His principles.
- BI 201 *New Testament Survey 1*** (3 Credit Hours) A general survey of the Gospels and the book of Acts with particular attention to the historical background, analysis and content of each book.
- BI 202 *New Testament Survey 2*** (3 Credit Hours) An overview of the epistles and the book of Revelation with an emphasis on the historical background, analysis and content of each book.
- BI 301 *Old Testament, the Pentateuch*** (3 Credit Hours) A study of the Pentateuch to aid the student in understanding its value for preaching, teaching and living, and its relationship to New Testament truths.
- BI 335 *Inductive Bible Studies*** (3 Credit Hours) An introduction to basic Bible Study methods and rules of interpretation with emphasis on accurately understanding and obeying God's Word and the development of practical skills. Student will learn to determine what Scripture says, what it means, and how it can be applied.
- BI 422 *Eschatology*** (3 Credit Hours) An intensive study of the doctrines of last things. Various viewpoints, past and present, are considered and the scriptural evidence of all things which are as yet unfulfilled in God's program.
- CM 101 *Church Ministry Practicum 1*** (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 102 *Church Ministry Practicum 2*** (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.

- CM 201** *Church Ministry Practicum 3* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 202** *Church Ministry Practicum 4* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 301** *Church Ministry Practicum 5* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 302** *Church Ministry Practicum 6* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 401** *Church Ministry Practicum 7* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CM 402** *Church Ministry Practicum 8* (2 Credit Hours) A hands-on implementation of ministry in a church or para-church ministry. Student will be guided by his or her advisor in choosing an area of concentration.
- CO 010**⁺ *Preparation for Counseling*; (3 Credit Hours) This course is designed to disciple the student and to mature the student in godly thinking and godly behavior. It is a preparatory class that first counsels the potential counselor. Student will be challenged to know their God through Bible Study, Scripture memory and lectures. This is a block class that must be taken with CO20.
- CO 020**⁺ *Introduction to Biblical Counseling* (3 Credit Hours) Students will be introduced to what Biblical Counseling actually means and looks like. Students will discover the history of Biblical Counseling and why it is so vital to the church to return to this form of counseling. Students will begin a counseling journal, memorize and meditate on God's Word, and begin to learn the mechanics of Biblical Counseling. This is a block class that must be taken with CO10.
- CO 030**⁺ *Counseling Issues* (3 Credit Hours) The course is designed to assist the student in examining his/her own heart while exploring some of the issues "common to man" that will be encountered in the counseling arena. Special emphasis will be placed on assisting students to develop appropriate homework assignments for use with counselees which specifically relate to the issue being addressed in counseling.
- CO 040**⁺ *Counseling Techniques and Observations* (3 Credit Hours) Students will learn the critical stages of Biblical Counseling, practical techniques to use when counseling and will learn how to give counsel to those who have yielded themselves to sin and are now enslaved to that sin. Students will continue their counseling journal as they work their way through portions of the New Testament. This class is a block class that must be taken with CO50.

- CO 050+*** *Counseling Applications* (3 Credit Hours) In this course, students will learn how to take their thoughts captive as well as teach others how to do the same. Students will observe actual counseling sessions and have the opportunity to practice counseling. This class is a block class that must be taken with CO40.
- CO 210** *Biblical Change* (3 Credit Hours) A dynamic course enabling students to apply Biblical principles to life situations and having righteous, godly results. This course not only helps the student change, but also equips the student to help others change.
- CO 410+*** *Preparation for Counseling* (3 Credit Hours) This course is designed to disciple the student and to mature the student in godly thinking and godly behavior. It is a preparatory class that first counsels the potential counselor. Student will be challenged to know their God through Bible Study, Scripture memory and lectures. This is a block class that must be taken with CO420.
- CO 420+*** *Introduction to Biblical Counseling* (3 Credit Hours) Students will be introduced to what Biblical Counseling actually means and looks like. Students will discover the history of Biblical Counseling and why it is so vital to the church to return to this form of counseling. Students will begin a counseling journal, memorize and meditate on God's Word, and begin to learn the mechanics of Biblical Counseling. This is a block class that must be taken with CO410.
- CO 430+** *Counseling Issues* (3 Credit Hours) The course is designed to assist the student in examining his/her own heart while exploring some of the issues "common to man" that will be encountered in the counseling arena. Special emphasis will be placed on assisting students to develop appropriate homework assignments for use with counselees which specifically relate to the issue being addressed in counseling.
- CO 440+*** *Counseling Techniques and Observations* (3 Credit Hours) Students will learn the critical stages of Biblical Counseling, practical techniques to use when counseling and will learn how to give counsel to those who have yielded themselves to sin and are now enslaved to that sin. Students will continue their counseling journal as they work their way through portions of the New Testament. This class is a block class that must be taken with CO450.
- CO 450+*** *Counseling Applications* (3 Credit Hours) In this course, students will learn how to take their thoughts captive as well as teach others how to do the same. Students will observe actual counseling sessions and have the opportunity to practice counseling. This class is a block class that must be taken with CO440.
- CO 458** *Pastoral Counseling* (3 Credit Hours) A study intended to help pastors and other Christian leaders develop proficiency in enabling people to solve their problems biblically.
- CO 510+*** *Preparation for Counseling* (3 Credit Hours) This course is designed to disciple the student and to mature the student in godly thinking and godly

behavior. It is a preparatory class that first counsels the potential counselor. Student will be challenged to know their God through Bible Study, Scripture memory and lectures and a personal evaluation process. This is a block class that must be taken with CO520.

CO 520⁺ *Introduction to Biblical Counseling* (3 Credit Hours) Students will be introduced to what Biblical Counseling actually means and looks like. Students will discover the history of Biblical Counseling and why it is so vital to the church to return to this form of counseling. Students will begin a counseling journal, memorize and meditate on God's Word, and begin to learn the mechanics of Biblical Counseling. Students will also compare and contrast Christian counseling with Biblical counseling. This is a block class that must be taken with CO510.

CO 530⁺ *Counseling Issues* (3 Credit Hours) The course is designed to assist the student in examining his/her own heart while exploring some of the issues "common to man" that will be encountered in the counseling arena. Special emphasis will be placed on assisting students to develop appropriate homework assignments for use with counselees which specifically relate to the issue being addressed in counseling.

CO 540⁺ *Counseling Techniques & Observations* (3 Credit Hours) Students will learn the critical stages of Biblical Counseling, practical techniques to use when counseling and will learn how to give counsel to those who have yielded themselves to sin and are now enslaved to that sin. Students will continue their counseling journal as they work their way through portions of the New Testament. Students will also learn the process of how people change. This class is a block class that must be taken with CO550.

CO 550⁺ *Counseling Applications* (3 Credit Hours) In this course, students will learn how to take their thoughts captive as well as teach others how to do the same. Students will observe actual counseling sessions and have the opportunity to practice counseling. Student will begin collecting and maintaining files and resources for use in counseling situations. This class is a block class that must be taken with CO540.

CO 660 *Pastoral Counseling* (3 Credit Hours) A study of Biblical counseling for specific areas such as family problems, serious illness and death.

CO 661 *Marriage and Family Counseling* (3 Credit Hours) A study of counseling situations such as premarital counseling and other family counseling using a Biblical viewpoint.

CO 662 *Ministry Relationship Skills* (3 Credit Hours) An in-depth study of leadership and communication skills necessary for a church leader to promote harmony and cooperation in the church.

CO 663 *Crisis Counseling* (3 Credit Hours) A study of counseling situations integrating psychology and Christ-centered theology.

CO 670 *Counseling Perspectives* (3 Credit Hours) This course will explore the history of psychology and the impact it has had on the church. There will be

an in-depth study of such topics as sin and forgiveness and students will be required to keep a quote journal for this course.

- CO 671 *Counseling and Medical Issues*** (3 Credit Hours) The course is designed to examine medical issues that might exhibit behavioral symptoms. Emphasis is placed on assisting the counselee in dealing with common experiences such as pain, suffering, chronic illness and terminal illness from a Biblical perspective.
- CO 672 *Advanced Counseling Topics*** (3 Credit Hours) This course will teach the student how to develop insight and creativity in the counseling process. It will teach how to deal with anger and stress. Students will be required to do a personal improvement project during this course.
- CO 673 *Practicum*** (3 Credit Hours) This course puts the student in the field, observing counseling and also experiencing counseling by having several sessions whereby the student becomes the counselee. This is an independent study and can be completed any time after the student has completed the five core classes of Biblical Counseling.
- CO 675 *Counseling Internship*** (3 Credit Hours) This course is an independent study in which the student puts into practice what he has learned, and begins to counsel. Student will be observed directly and indirectly through a variety of means. Materials for this class are also designed to disciple the student. This is an independent study and can be completed any time after the student has completed the five core classes of Biblical Counseling.
- CO 680 *Counseling Pitfalls*** (3 Credit Hours) Students will become acquainted with the various pitfalls associated with biblical counseling and learn ways to recognize and avoid them.
- CO 690 *Parenting Issues*** (3 Credit Hours) A practical course to equip students to recognize and biblically deal with conflicts and difficulties in parenting. The course includes lessons devoted to effective biblical counseling as well as readings and assignments related to parenting.
- CS 201 *Introduction to Microsoft Office*** (Non-Credit) An overview of Microsoft Office tools: Word, Excel and PowerPoint, along with additional information about Internet tools and browsers.
- CS 211 *Microsoft PowerPoint*** (Non-Credit) An in-depth study of Microsoft PowerPoint and its uses. Student will demonstrate proficiency in creating presentations using the software.
- CS 221 *3D Computer Animation*** (Non-Credit) An introductory course using 3D computer animation software. Student will learn animation, rendering, modeling, skinning and other simulations to create interactive 3D animations.
- EN 122 *English Grammar*** (3 Credit Hours) Study of English grammar, punctuation, sentence structure, and the improvement of skills in writing.

- EN 222 *English Composition*** (3 Credit Hours) Study of composition as applied to sermon writing, letter writing, preparation of bulletins, newsletters, and resumes.
- EV 665 *Evangelism*** (3 Credit Hours) A study of personal witnessing and various methods of presenting the claims of Christ. Attention is given to the meaning and theology of personal evangelism and the methodologies in effective personal evangelism today. Emphasis is upon doing.
- EV 668 *Leadership and Church Growth*** (3 Credit Hours) An in-depth study of methods and techniques used to successfully lead a church to mature to its full potential. Principles in motivating members, developing vision levels and decision-making are among the course topics.
- EV 767 *Principles of Discipleship*** (3 Credit Hours) An in-depth study of methods and techniques used to successfully mature believers into followers of Christ.
- GR 501 *Greek 1*** (3 Credit Hours) A study of the language in which the New Testament was written with special attention to the basic forms of nouns, adjectives, the inflection of simple indicative verbs, and the rudiment of Greek syntax.
- GR 502 *Greek 2*** (3 Credit Hours) Second part of Biblical Greek continuing the study of Greek nouns, verbs, and syntax with selected reading from the New Testament. Prerequisite Greek 1 (GR 501).
- HE 501 *Hebrew 1*** (3 Credit Hours) A study of the language in which the Old Testament was written with special attention to the basic forms of nouns, adjectives, the inflection of simple indicative verbs, and the rudiment of Hebrew syntax.
- HE 502 *Hebrew 2*** (3 Credit Hours) Second part of Biblical Hebrew continuing the study of Hebrew nouns, verbs, and syntax with selected reading from the Old Testament. Prerequisite Hebrew 1 (HE 501).
- HO 446 *Exegetical Preaching*** (3 Credit Hours) A study of the techniques of biblical exegesis for the pulpit. Students will receive guided experience in exegetical sermon preparation.
- HY 205 *World History 1*** (3 Credit Hours) The origins of civilization through the rise of the Roman Empire with special attention given to origin, history, compiling and language of the Scripture.
- HY 215 *World History 2*** (3 Credit Hours) This course will cover history beginning with the rule of the Roman empire and continuing through to modern day. An emphasis will be placed on the beginning of Christianity and its expansion to the present.
- MA 101 *Applied Mathematics*** (3 Credit Hours) An introductory study of mathematics at the college level providing the student with an understanding and application of mathematics to everyday life.

- MI 601** *Principles and Methods of Missions* (3 Credit Hours) A study of the history of Christian Mission with an evaluation of twentieth-century missiological thought and practice. Special attention is given to the interaction of culture and missions.
- MU 464** *Fundamentals Of Music* (3 Credit Hours) An introduction to reading music, principles of conducting, and various types of music in relation to their usage in church ministry.
- MU 564** *Theology of Worship* (3 Credit Hours) Examines the Biblical foundations, historical backgrounds and theology of worship. Includes a study of the means of expressing worship, the role of music in worship, and basic skills for leading in worship.
- NT 010** *Gospel Stage 1—The Life of Christ* (1 Credit Hour) A study of the Gospel Stage Part 1 covering the life of Christ from His birth through His final week and covering appropriate parts of the Gospels.
- NT 020** *Gospel Stage 2 - Harmony of Gospels* (1 Credit Hour) A study of the Gospel Stage Part 2 dealing with the life of Christ, His miracles, parables and sermons covering appropriate parts of the four Gospels and the book of James.
- NT 030** *Early Church Stage/Epistle Stage 1* (1 Credit Hour) A study of the Early Church Stage and Part 1 of the Epistle Stage covering the books of Acts, Romans and Jude.
- NT 040** *Epistle Stage 2 (Paul's 1st Journey)* (1 Credit Hour) A study of Part 2 of the Epistle Stage covering the books of 1 and 2 Corinthians, Ephesians, Philippians and Colossians.
- NT 050** *Epistle Stage 3 (Paul's 2nd Journey)* (1 Credit Hour) A study of Part 3 of the Epistle Stage covering the books of Philemon, Galatians, 1 & 2 Thessalonians, 1 & 2 Timothy, Titus and Hebrews.
- NT 060** *Epistle Stage 4 (Paul's 3rd Journey)* (1 Credit Hour) A study of Part 4 of the Epistle Stage covering the books of 1 & 2 Peter, 1, 2, & 3 John and Revelation.
- NT 601** *New Testament Survey 1* (3 Credit Hours) A synthesis survey of the first half of the New Testament with particular attention to the background, analysis, and content of each book.
- NT 602** *New Testament Survey 2* (3 Credit Hours) A synthesis survey of the second half of the New Testament with particular attention to the background, analysis, and content of each book.
- NT 603** *Life and Teachings of Jesus* (3 Credit Hours) A study of Jesus' life and teachings with emphasis on the most significant events as they relate to the redemptive plan of God.
- NT 604** *Acts of the Apostles* (3 Credit Hours) An analytical study of Acts emphasizing the formation of the early church and the harmonization with the Pauline epistles.

- NT 721 *Systematic Bible Study*** (3 Credit Hours) A detailed study of God's Word with the purpose of seeing God revealed in individual lives and to see the revelation of Jesus Christ through the ages.
- OT 010 *Creation and Patriarchal Stages*** (1 Credit Hour) A study of the Creation and Patriarchal Stages with a time span extending from the undated past to 1804 B.C. covering the books of Genesis and Job.
- OT 020 *Exodus and Conquest Stages*** (1 Credit Hour) A study of the Exodus and Conquest Stages of the Old Testament extending from 1043 B.C. - 1382 B.C. and covering the books of Exodus, Leviticus, Numbers, Deuteronomy and Joshua.
- OT 030 *Judges & United Kingdom Stages I*** (1 Credit Hour) A study of the Judges and United Kingdom Stages of the Old Testament extending from 1382 B.C. through 931 B.C. and covering the books of Judges, Ruth, 1 & 2 Samuel, 1 Kings 1-11, 1 & 2 Chronicles 1-9 and Psalms 1-4.
- OT 040 *United Kingdom 2 Chaotic Kingdom*** (1 Credit Hour) A study of the United Kingdom Stage and Part 1 of the Chaotic Kingdom Stage from the years 1043 B.C. through 605 B.C. and covering the books of Psalms 5-7, Proverbs, Ecclesiastes, Song of Solomon, 1 Kings 12-22, 2 Kings and 2 Chronicles 10-36.
- OT 050 *Chaotic Kingdom 2 & Return Stage*** (1 Credit Hour) A study of Part 2 of the Chaotic Kingdom Stage from the years 831 B.C. through 605 B.C. and covering the books of 2 Kings 2-13, Obadiah, Jonah, Joel, Amos, Hosea, Isaiah, Zephaniah, Habakkuk and Jeremiah.
- OT 060 *Chaotic Kingdom 3 & Return Stages*** (1 Credit Hour) A study of Part 3 of the Chaotic Kingdom Stage, Babylonian Captivity Stage and the Return Stage from the years 931 B.C. through 400 B.C. and covering the books of Micah, Nahum, Lamentations, Daniel, Ezekiel, Ezra, Esther, Nehemiah, Zechariah, Haggai and Malachi.
- OT 501 *Old Testament Adam to David*** (3 Credit Hours) A synthesis survey of the Pentateuch through Psalms with particular attention to the background, analysis, and content of each book.
- OT 502 *Old Testament Solomon to Malachi*** (3 Credit Hours) A synthesis survey of Proverbs through Malachi with particular attention to the background, analysis, and content of each book.
- PH 150 *Ethics*** (3 Credit Hours) An introduction to ethical theory and practices and their implications for personal and social living including a study of the great questions of right and wrong in relation to the major problems of life in the light of Christian faith.
- PH 475 *Comparative Religions*** (3 Credit Hours) This course examines the motivation and philosophy behind existing religious systems in order to better equip the student with a grasp of those systems and their effect on civilization.

- PM 655** *Church Administration* (3 Credit Hours) A study of skills needed to lead the church to use its spiritual, human, physical, and financial resources to move the church toward reaching its objectives and fulfilling its avowed purpose.
- PM 656** *Pastoral Ministry* (3 Credit Hours) A study of skills needed to lead in the office of pastor. Topics include conducting worship services, mid-week activities, Lord's Supper and baptism.
- PM 657** *Teaching Ministry of the Church* (3 Credit Hours) A course that explores the essential principles of leading and developing the teaching ministry of the local church. The course focuses on practical leadership skills which aid the pastor and other church leaders in developing an effective teaching ministry in the church.
- PM 658** *Family Ministry* (3 Credit Hours) An overview of the ministries of the church broken down by age groups. Topics include Youth, Preschool, Senior Adult, Men's, Women's, and Weekday ministries.
- PM 721** *Effective Bible Teaching* (3 Credit Hours) This course is designed to equip students with methods and principles in teaching different types of Bible books, including interpretation and the unity of the scriptures.
- PR 650** *Sermon Delivery* (3 Credit Hours) Practical methods of sermon delivery including diction, breathing techniques, expression and personality of speaker. Course work includes evaluation of students' delivery by instructor and class members.
- PR 651** *Expository Preaching* (3 Credit Hours) A study of step-by-step process for building expository sermons. It includes the process for working through a Scripture passage for exposition, steps in building expository sermons, the use of various types of sermon patterns, the use of context for proper exposition, and the help of a preaching plan in expository preaching.
- PR 652** *Evangelistic Preaching* (3 Credit Hours) A course designed to teach persuasive preaching by investigating the theology, motives, and methods of proclaiming the Gospel to non-Christians. Consideration is given to the special problems of sermon composition related to evangelistic preaching.
- PS 358** *Counseling* (3 Credit Hours) A study of the basic principles and techniques of counseling. The course will examine various counseling philosophies through the grid of scripture.
- RE 225** *Pastoral Ministry* (3 Credit Hours) A study of the operations of the church and minister with attention given to such functions as funerals, the Lord's Supper, weddings, baptisms, and dedications.
- RE 315** *Church Growth* (3 Credit Hours) A study of the methods and techniques of increasing attendance, enrollment, and membership in the local church.
- RE 415** *Evangelism* (3 Credit Hours) An examination of Christian evangelism and its impact on society. Attention will also be given to preparing the students to lead others to faith in Jesus Christ.

- RE 425 *Church Administration*** (3 Credit Hours) A course designed to acquaint the student with the organization and administration of the local church, responsibilities of the pastor, and ways of improving his pastoral skills.
- RT 101 *Introduction to Amateur Radio*** (Non-Credit) A course that acquaints the student with the basic operations of amateur radio, including studying applications for its use in emergency situations or on the mission field. Completion of this course helps prepare the student to pass the examination for licensing.
- SC 101 *General Science*** (3 Credit Hours) This course introduces students to the development of a general philosophy of origins, along with a look at models of origins and the application of these models to current studies in scientific disciplines of today.
- SF 101 *Spiritual Formation 1*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of faith, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 102 *Spiritual Formation 2*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of virtue, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 201 *Spiritual Formation 3*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of knowledge, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 202 *Spiritual Formation 4*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of temperance, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 301 *Spiritual Formation 5*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of patience, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 302 *Spiritual Formation 6*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of godliness, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 401 *Spiritual Formation 7*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for ministry. Subjects include the calling of kindness, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.
- SF 402 *Spiritual Formation 8*** (2 Credit Hours) A course designed to challenge students to develop the character of Christ and deepen spiritual resources for

ministry. Subjects include the calling of charity, prayer, praise, devotional use of scripture, and the ministries of the Holy Spirit.

- SO 220** *Family Matters* (3 Credit Hours) This class covers such topics as pre-marital counseling, husband/wife relations, divorce, remarriage, parenting, communication and conflict resolution.
- SO 310** *Introduction to Sociology* (3 Credit Hours) A study of how socialization, culture, organizations, institutions, and change influence social interaction.
- SP 140** *Fundamentals of Public Speaking* (3 Credit Hours) Students will learn the key elements of credibility and practice making and delivering effective introductions, informative, and persuasive presentations. Principles of voice, diction, and pronunciation designed to prepare the student to meet various aspects of oral communications.
- SP 240** *Fundamentals of Argument* (3 Credit Hours) An emphasis on how to structure arguments, sound reasoning, syllogism, and fielding tricky and hostile questions.
- TH 010** *Doctrines of the Trinity and Bible* (1 Credit Hour) A study of the Doctrine of the Trinity and the Doctrine of the Bible.
- TH 020** *Doctrines of Holy Spirit and Father* (1 Credit Hour) A study of the Doctrine of the Holy Spirit and the Doctrine of the Father.
- TH 030** *Doctrines of Angels and Prophecy* (1 Credit Hour) A study of the Doctrine of Angels and the Doctrine of Prophecy.
- TH 040** *Doctrines of Salvation and Satan* (1 Credit Hour) A study of the Doctrine of Salvation and the Doctrine of Satan.
- TH 050** *Doctrines of the Church and Man* (1 Credit Hour) A study of the Doctrine of the Church and the Doctrine of Man.
- TH 060** *Doctrines of Sin and Christ* (1 Credit Hour) A study of the Doctrine of Sin and the Doctrine of Christ.
- TH 111** *Old Testament Theology* (3 Credit Hours) A study of Old Testament theology with an examination of the dominant themes and the development of theological concepts along with its relationship to the New Testament.
- TH 211** *New Testament Theology* (3 Credit Hours) A systematic study of the truths of the Christian faith designed to acquaint the student with the firm foundation on which the structure of Christian doctrine rests.
- TH 310** *Theology of the Holy Spirit* (3 Credit Hours) A course designed to acquaint the student with the person and purpose of the Holy Spirit.
- TH 311** *Theology of Christian Doctrines* (3 Credit Hours) This course is designed to acquaint the student with the fundamental doctrines of the Christian faith.
- TH 411** *Theology of Paul* (3 Credit Hours) A study of the life and works of Paul with the aim of examining and understanding his theological concepts and his techniques of bringing them to others.

TH 520 *Theology 1* (3 Credit Hours) This course is designed to instruct students in systematic theology, which is characterized by historical, biblical and apologetic studies of the scripture to explain what the Bible says about major doctrines of the faith.

TH 521 *Theology 2* (3 Credit Hours) This course is the second semester of Theology, where students are instructed in systematic theology, characterized by historical, biblical and apologetic studies of the scripture to explain what the Bible says about major doctrines of the faith.

TH 602 *Hermeneutics* (3 Credit Hours) A survey of the basic principles of biblical interpretation and systems of interpretation.

TH 620 *Apologetics* (3 Credit Hours) An examination of the most frequently raised objections to and questions about the Christian faith. A critical analysis will be made of the methodology in apologetics and effective responses to objections and counter-claimants to truth.